

7TH ANNUAL LOCKE AVENUE FUN DAY

VENDOR INFORMATION FACT SHEET

EVENT INFORMATION

Date/Time: Saturday, May 22, 2010 – 1:00 p.m. to 9:00 p.m.
Rain Date: Sunday, May 23, 2009 - 1:00 p.m. to 9:00 p.m.
Location: Locke Avenue Park, 58 Locke Avenue, Woolwich Twp., NJ 08085
Questions: Contact Swedesboro/Woolwich Parks & Recreation, 856-467-2666, ext. 3300
www.LockeAvefunday.com or e-mail parkdirector@woolwichtwp.org
Return Date: Reservation form and fees (if applicable) must be received no later than **Friday, May 7, 2010** (2 weeks before May 22nd)

GENERAL LOGISTICS

New This Year: Vendors have options! Stay for the whole event or only half. The carnival rides return and two stages for continuous entertainment. Fun Day will also host various contests. We will top it off with fireworks.

Entrance: Locke Avenue Park
Entrance off of Locke Avenue
15 min. loading/ unloading zone located next to Handicap parking

Setup Begins: early as 11 a.m. until 12:45 p.m.

Break Down: Vendors/organizations cannot break down their display until their agreed upon time (unless weather warrants otherwise). Failure to do so may result in forfeiture of future participation.

Space Assigned: Spaces will be assigned in order of reservation form receipt

Vendor Setup:

- Spaces are 15' x 10'.
- Each crafter or business will be responsible for supplying their own display tables, chairs, and other needed equipment.
- No cover or protection will be provided for your display or people. You are responsible for the protection of your display and display items.
- We highly recommend the use of sunscreen, hats, and/or protective covering for you and your display.
- Only food vendors may sell/ distribute food items
- Each crafter or business will be responsible for set-up and break down of their display tables, chairs, and other needed equipment.
- Dolly and/or cart traffic ONLY will be allowed on the park grounds. There will be NO vehicles to vendor space. Your vehicle will be parked in the vendor parking location.
Note: The distance is greater than 150 yards.

CONFIRMATION

You will receive a confirmation phone call or e-mail once we receive your payment and registration form.

~ THANK YOU FOR YOUR PARTICIPATION ~